Corrig, Portarlington, Co. Laois.

085 7516595 / 05786 45670

Email: keith.bracken.2012@nuim.ie

Keith Bracken

My ambition is to hold a key managerial position within an organisation, using the leadership and hardworking qualities I have possessed from a young age through captaining many sporting teams to victory and winning individual accolades, as well as the drive and determination which enabled me to achieve an excellent Leaving Certificate.

***Education:***

**2011- To date:** National University of Ireland Maynooth, Co. Kildare, Ireland.

**B.B.A. Bachelors of Business Administration in Business and Management**

Expected Result: 1st Class Honours

First Year Results: Second Class Honours

Undertaken modules include:

Introduction to Marketing and Sales. Introduction to Management and Teams. Micro & Macro Economics. Project Management. Human Resource Management. Managing in International Environments. Intoduction to Corporate Finance. Career Development.

**2005 – 2011:** Colaiste Iosagain, Leaving Certificate, Points Obtained: 450

English (H) B, Business (H) B, Geography (H) B, Economics (H) C, French (H) C, Irish (o) B, Maths (o) B, Link Modules (Common) Distinction.

***Qualifications:***

* ECDL (European Computer Driving License).
* Trained in the use of AED (Automated External Defibrillator).
* Emergency First Aid.

***Employment Experience:***

2008 - Present: The Anvil Inn, Portarlington, Co. Laois.

Bartender

* Manage financial transactions relating to all aspects of a vibrant pub/restaurant.
* Cash balance audit at daily close of business and cash deposit responsibility.
* Customer care and business promotion.

2009 – Present: Eamonn Bracken Menswear, Portarlington, Co. Laois.

* Sales and organising sales promotions.
* Welcoming customers into the shop and informing them of any special offers/promotions.
* Creating/designing shop displays and ensuring stock is presented correctly.

Summer of 2007/08: The Heritage Hotel, Golf and Spa Resort.

* Green-keeping: general maintenance of the grounds.
* Tour guide of the golf course and surrounding vicinity.

Summer 2010/2011: I worked independently as a gardener in my local area of Portarlington.

***Interests and Achievements:***

Secondary School

* Head Prefect in 6th year.
* Chairperson of Meitheal (6th year group who look after incoming 1st years).
* Co-ordinator of Student Credit Union Scheme 2009/2010.
* First recipient of a scholarship programme run by Colaiste Iosagain and Portarlington GAA.
* Worked with the local community of Portarlington in organising events and activities.

Sports and other interests

* Team member of the Laois Minor football panel from 2009 – 2011.
* Colaiste Iosagain footballer of the year 2010.
* Senior All Ireland College Football Medal winner in 2009.
* Winner of five Club County Championship football awards at various age groups.
* Experienced horse rider and handler.
* Successful dog breeder.
* Breeder of a small herd of cattle.

***Referees:***

Mr. Neil Coffey, Mr. Mark Kirwan, Mr. Eamonn Bracken,

Head Manager, Head Greenkeeper, Owner/Manager,

The Anvil Inn. The Heritage Hotel. Brackens Menswear.

M: 087 -1302688 M: 086 – 8529922 M: 087 – 2448681